

MICKFIELD PARISH COUNCIL MEETING

Minutes of Mickfield Parish Council Meeting held at Mickfield Village Centre on 13 December 2018

Present: Cllr Bridges, Cllr Heyhoe (Vice Chairman), Cllr Lynk (Chairman) and Cllr Turner

Also present: Mrs A Thompson (Clerk)

Meeting Opened 19.30

1. Apologies for absence: Cllr Rainer

Declarations of Pecuniary: None

Non-Pecuniary interests: None

2. Meeting Opened to the Public 19.31

No declarations of interest were expressed in any specific Agenda item.

Meeting Closed to the Public 19.32

3. Approval of the minutes of the annual meeting of Mickfield Parish Council held on 15 October 2018.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

4. Action Points/matters arising from those minutes

Summary of Action Points for the Next Meeting		
22.01.18 – 02	Write to Highways re the state of the roads in Mickfield	AT c/fwd

22.01.18 – 01 It was noted that no response has been received.

Meeting Opened to the Public 19.35

5. Reports

5.1 County Councillor's Report

Cllr Stringer was not present at the meeting but provided his report a copy of which is attached.

5.2 District Councillor's Report

District Councillor G Horn was not present at the meeting and did not provide a report.

6. Planning

6.1 Planning Applications:

- **DC.18.04969** Application for the erection of outbuilding for uses ancillary to the main dwelling (following demolition of existing) at Brook Farmhouse Debenham Road Mickfield. Councillors voted unanimously to object to this application. Concerns were expressed at the increasing numbers of applications for the change of use of buildings from agricultural user and felt more detail as to the proposed future use of the building is required before a more considered decision can be reached.
- **DC.18.05318** Householder planning application for the erection of a single garage, external render to dwelling. Creation of new driveway entrance at Sallow Meadow Debenham Road Mickfield. Councillors voted unanimously to support this application.

6.2 Listed Planning Applications:

- **DC.18.04970:** Application for the erection of outbuilding for uses ancillary to the main dwelling (following demolition of existing) at Brook Farmhouse Debenham Road Mickfield. Councillors voted unanimously to object to this application for the reasons detailed above.

6.3 Listed Building Consents: None

6.4 Planning Decisions:

- **DC.18.03497 & DC.18.03498:** Consent and Listed Building Consent for the change of use and conversion of 5no agricultural buildings to 5no dwellings at Greenwood Farm Wetheringsett Road Mickfield has been refused.

6.5 Other Planning Issues:

- **DC.18.03641:** Householder planning application for the erection of 1no four bay cart lodge at Reads Hall Norwich Road Mickfield has been withdrawn.

Meeting Closed to the Public 20.00

7. Clerk's Report

7.1 Financial Update

Bank Balances:

Treasurer's Cheque Account: £3,275.42

Business Instant Access Account: £6,047.92

7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
13.12.18	Business Services at CAS Ltd	Balance of Insurance Premium for defibfillator	10.89		10.89	Agreed	000624 (18/19 - 23)
13.12.18	HMRC	PAYE	19.77		19.77	Agreed	000625 (18/19 - 24)
13.12.18	Mrs A J Thompson	Clerks salary & expenses	90.51		90.51	Agreed	000626 (18/19 - 25)
			£121.17		£121.17		

7.3 The Clerk advised that she had contacted the external auditor as she had not heard from them. On the basis the Parish Council submitted an Exemption Certificate, no review was undertaken and no conclusion documentation will be sent.

7.4 Approval of the updated Standing Orders will be deferred to the next meeting.

8. AOB & Meeting opened to the public 20.05

8.1 Cllr Bridges noted the removal of a hedge on Wetheringsett Road past The Lasketts exposing a deep ditch which could pose a danger to motorists. Councillors will inspect the site and ascertain whether any action is required.

8.2 Thanks were expressed to the Mickfield Events Committee and History Club for organising their respective Christmas events.

8.3 Cllr Heyhoe advised that the external motion activated light on the Village Centre is not working but that without a long ladder he cannot establish whether it is the bulb or sensor which has failed.

8.4 Cllr Lynk confirmed the dates of meetings for 2019 will be: 21 January, 4 March, 8 April, 13 May, 8 July, 16 September, 14 October and 2 December.

Meeting closed to public 20.15

9. Next meeting date is **Monday 21 January 2019** at 7.30 pm

MEETING CLOSED 20.16

Summary of Action Points from the Last Meeting		
22.01.18 - 02	Write to Highways re the state of the roads in Mickfield	AT c/fwd