

MICKFIELD PARISH COUNCIL MEETING

Minutes of Mickfield Parish Council Meeting held at Mickfield Village Centre on 15 October 2018

Present: Cllr Bridges, Cllr Heyhoe (Vice Chairman), Cllr Lynk (Chairman), Cllr Rainer and Cllr Turner

Also present: Mrs A Thompson (Clerk)

Meeting Opened 19.30

1. Apologies for absence: None

Declarations of Pecuniary: None

Non-Pecuniary interests: None

2. Meeting Opened to the Public 19.31

No declarations of interest were expressed in any specific Agenda item.

Meeting Closed to the Public 19.32

3. Approval of the minutes of the annual meeting of Mickfield Parish Council held on 3 September 2018.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

4. Action Points/matters arising from those minutes

Summary of Action Points for the Next Meeting		
22.01.18 – 02	Write to Highways re the state of the roads in Mickfield	AT c/fwd

22.01.18 – 02 Cty Cllr Stringer confirmed that he had asked the Highways engineer to inspect the junction and will chase his report.

Meeting Opened to the Public 19.35

5. Reports

5.1 County Councillor's Report

Cllr Stringer was not present at the meeting but provided his report a copy of which is attached.

5.2 District Councillor's Report

District Councillor G Horn was not present at the meeting and did not provide a report.

6. Planning

6.1 Planning Applications:

- **DC.18.03641** Householder planning application for the erection of 2no two bay cart lodges at Reads Hall Norwich Road Mickfield. Councillors voted 5:0 to support this application.

6.2 Listed Planning Applications: None

6.3 Listed Building Consents: None

6.4 Planning Decisions:

- **DC.18.003839:** Consent for the conversion of stable/outbuilding into an annexe at Elm House Farm Debenham Road Mickfield has been granted.

6.5 Other Planning Issues:

- **DC.18.03497 & DC.18.03498:** Application for the conversion of 5 no agricultural buildings to 5 no buildings at Greenwood Farm Wetheringsett Road Mickfield. District Councillor Horn has confirmed by email to the Clerk that this application has been called into Committee as requested but the date for hearing has yet to be confirmed.

Meeting Closed to the Public 20.00

7. Clerk's Report

7.1 Financial Update

Bank Balances:

Treasurer's Cheque Account: £4,327.39

Business Instant Access Account: £6,046.02

7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
15.10.18	Playsafety Limited	RoSPA Inspection fee	84.00	16.80	100.80	Agreed	000618 (18/19 - 17)
15.10.18	Alpha Rural Services Limited	Grasscutting M6 and clearance of flower meadow	400.00	80.00	480.00	Agreed	000619 (18/19 - 18)

15.10.18	Q Rogers Electrical	Installation of defibrillator cabinet	128.00		128.00	Agreed	000620 (18/19 - 19)
15.10.18	HMRC	PAYE	20.60		20.60	Agreed	000621 (18/19 - 20)
15.10.18	Mrs A J Thompson	Clerks salary & expenses	100.76		100.76	Agreed	000622 (18/19 - 21)
15.10.18	Business Services at CAS Ltd	Renewal of Insurance Premium	221.81		221.81	Agreed	000623 (18/19 - 22)
			£	£96.80	£		

7.3 The Clerk, prior to the meeting had circulated this year's RoSPA report which has identified some medium and low risk elements largely relating to the build-up of moss and/or algae on some of the equipment. Cllr Bridges said he would pressure wash the relevant pieces of equipment and it was agreed to replace one of the legs to the swing next summer.

7.4 The insurance policy is due for renewal. Councillors agreed to accept a 5 year undertaking from the current insurers. When sending the premium, the Clerk will advise of the defibrillator acknowledging that this item may affect the same.

7.5 Cllr Bridges said he would look at the village sign which has fallen of its posts and try to reaffix the same.

8. AOB & Meeting opened to the public 20.15

8.1 Cllr Heyhoe identified a potential fault with the lock to the defibrillator cabinet. He has managed to secure the same at the moment but it something on which to keep an eye.

8.2 The Mickfield Events Committee has succeeded the now defunct Silver Leaf which is planning two village events – a quiz in November and carol singing with sausage rolls and mince pies in December.

Meeting closed to public 20.29

9. Next meeting date is **Monday 3 December 2018** at 7.30 pm

MEETING CLOSED 20.30

Summary of Action Points from the Last Meeting		
22.01.18 – 02	Write to Highways re the state of the roads in Mickfield	AT c/fwd