

MICKFIELD PARISH COUNCIL MEETING

Minutes of Mickfield Parish Council Meeting held at Mickfield Village Centre on 22 January 2018

Present: Cllr Bridges, Cllr Heyhoe (Vice Chairman), Cllr Lynk (Chairman), Cllr Rainer and Cllr Turner

Also present: Mrs A Thompson (Clerk) and Mr G Horn

Meeting Opened 19.31

1. Apologies for absence: None

Declarations of Pecuniary: None

Non-Pecuniary interests: None

2. Meeting Opened to the Public 19.32

No declarations of interests were expressed in any specific Agenda item.

Meeting Closed to the Public 19.33

3. Approval of the minutes of the meeting of Mickfield Parish Council held on 11 December 2017.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

4. Action Points/matters arising from those minutes

Summary of Action Points for the Next Meeting		
16.10.17 - 01	Write to District Cllr Horn re funding for the defibrillator	Complete
16.10.17 - 02	Write to Anglian Church Trust re Roll of Honour	AT
11.12.17 - 01	Ascertain costings for posts & tape and pedestrian gate for the Village Centre	MH

16.10.17 - 01 The Clerk confirmed that she has completed the locality budget application form from District Cllr Horn requesting £1,500.00 for the defibrillator, cabinet etc. District Cllr Horn signed the same and the Clerk will now forward the application to Mid Suffolk District Council.

16.10.17 - 02 The Clerk wrote to Mark Wright asking that the Roll of Honour be returned to the Village Centre no later than 22 January next. No response has been received. She will now once more asking for a response no later than 1 March next indicating that a failure to respond will be taken as his consent for the same to be removed to the Village Centre.

11.12.17 – 01 Cllr Heyhoe advised that, following the last meeting, he recalled that there are steel bars and tape in the container which can be used to cordon off areas for parking etc. In the meantime, should anyone wish to book the Village Centre they will be advised that there is only parking for 6 cars and that parking on Stonham Road is not permitted. Once the weather improves Councillors can measure the area and review how matters can be improved.

Meeting Opened to the Public 19.55

5. Reports

5.1 County Councillor’s Report

Cllr Stringer was not present at the meeting and but did provide his report a copy of which is attached.

5.2 District Councillor’s Report

District Councillor G Horn was present at the meeting and delivered his report.

Meeting Closed to the Public 20.10

6. Planning

6.1 Planning Applications: None

6.2 Listed Planning Applications: None

6.3 Listed Building Consents: None

6.4 Planning Decisions: None

6.5 Other Planning Issues: The consultation period for the Joint Local Plan Consultation ends on 5 February next. It was agreed to put this on the Agenda for discussion at the next meeting.

7. Clerk’s Report

7.1 Financial Update

Bank Balances:

Treasurer’s Cheque Account: £2,323.74

Business Instant Access Account: £6,043.09

7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
22.01.18	Mrs A J Thompson	Clerks salary & expenses	85.56		85.56	Agreed	000598 (17/18 - 22)
22.01.18	HMRC	PAYE	18.54		18.54	Agreed	000599 (17/18 - 23)
			£104.10		£104.10		

7.3 Councillors considered the precept for the next financial year. For the current financial year the Parish Council has spent £3,500.00 which monies do not include any unusual items of expenditure. It is fair to allow a 5% increase on this sum and to budget the sum of £500.00 as advised by SALC for compliance with the new Data Protection Rules coming into effect in May this year. In addition, with the imminent acquisition of a defibrillator for the village it was considered prudent to budget a figure of £150.00 p.a. going forward towards replacement pads and general maintenance of the machine. Other anticipated expenditure for the coming year includes a survey of the trees on Parish Council land and, if necessary, works to those trees, additional grass cutting and possible expense for the provision of parking. Councillors confirmed that they are pleased with the current grass cutting contractor and could not see the merit of seeking third party tenders this year. Councillors agreed, having taken all these matters into consideration to set the precept at £4,600.00.

8. Correspondence

8.1 The Clerk has received an email from the Butterfly Conservation who have an initiative aimed at communities across Suffolk to get them involved in the continued preservation of the Brimstone butterfly involving the planting of Common and Alder Buckthorn hedges. It was suggested that the Evangelical Church might be interested in this project and the Clerk will forward the email to Mark Howson.

8.2 There is to be a public meeting held at Debenham Community Centre tomorrow evening at 8.00pm to discuss a planning application by Taylor Wimpey to develop a 45 acre site opposite the Debenham Leisure Centre.

9. AOB & Meeting opened to the public 21.00

9.1 The dates for Parish Council meetings for 2018 were agreed as 5 March, 9 April, 14 May, 9 July, 17 September, 15 October and 3 December.

9.2 Cllr Turner identified that the compost heap in the cemetery is in a poor state and people are depositing cellophane and other non-biodegradable items in it. The Clerk will contact the PCC for Stoke Ash who is responsible for the compost heap highlighting the concerns raised and asking that the compost heap is generally tidied up. **Action Point 22.01.18 - 01**

9.3 Cllr Heyhoe referenced the potholes around the village, particularly that outside the Rectory suggesting that as many people as possible should be encouraged to report the pothole to highways using their on-line reporting tool in the hope that attention will be given to the same. Generally, before the next meeting the Clerk will write to Cty Cllr Stringer drawing his attention to the potholes and general state of the roads in the village. **Action Point 22.01.18 - 02**

9.4 Cllr Rainer noted that numbers 4, 5 and 6 Montgomery Cottages do not have any off road parking and wondered whether Suffolk County Council as the freeholder would consider providing a parking area for these properties. The Clerk will write and ask the question. **Action Point 22.01.18 - 03**

9.5 All Councillors have received a copy email sent to the Clerk by Cty Cllr Stringer confirming that broadband cabinet became 'customer ready-for-service' on 9 January last and that it usually takes a further two weeks before broadband suppliers' systems are updated enabling them to take orders. Cllr Lynk had raised a query with Cty Cllr Stringer as to how villagers secure a new contract with the providers, but to date no

response has been received. It was suggested villagers contact their existing suppliers for more information.

Meeting closed to public 21.00

10. Next meeting date is **Monday 5 March 2018** at 7.30 pm

MEETING CLOSED 21.01

Summary of Action Points for the Next Meeting		
16.10.17 - 02	Write to Anglian Church Trust re Roll of Honour	AT
11.12.17 - 01	Ascertain costings for posts & tape and pedestrian gate for the Village Centre	MH
22.01.18 - 01	Write to Stoke Ash PCC re the compost heap in the cemetery	AT
22.01.18 - 02	Write to Cty Cllr Stringer re the state of the roads in Mickfield	AT
22.01.18 - 03	Write to Mid Suffolk District Council re parking for 4, 5 & 6 Montgomery Cottages	AT