

MICKFIELD PARISH COUNCIL

Minutes of Mickfield Parish Council Meeting held at Mickfield Village Hall on 2 July 2012

Present: Cllr Bridges, Cllr Heyhoe (Vice Chairman), Cllr King, Cllr Lynk (Chairman) and Cllr Turner

Also present : Mrs A Thompson (Clerk), Mr A Stringer, Mr P Davies

Meeting Opened 19.32

1. Apologies for absence: Cllr Green and Cllr Spinner

Declarations of interest: None

2. Meeting Opened to the Public 19.33

There were no declarations of interest expressed.

Meeting Closed to the Public 19.34

4. Approval of the minutes of the meeting of Mickfield Parish Council held on 28 May 2012.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

5. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
17.10.11 - 01	Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
16.04.12 - 01	Obtain costings for vandal-proof bench for Jubilee Area	AT c/f

16.04.12 – 01 The Parish Council hold money to provide a bench in memory of Jeremy Clover which they propose to include as part of the Jubilee Area project. This will be discussed in more detail once the Jubilee Area has been cleared and planted.

Meeting Opened to the Public 19.45

6. Reports

6.1 Police Report

No representative from the Police was present at the meeting and no report was received.

6.2 County Councillor's Report

Cllr Stringer was present at the meeting and provided his report to the meeting, a copy of which is attached to these Minutes.

6.3 District Councillor's Report

Cllr Tilbury was not present at the meeting due to work commitments abroad, and no report was received from his nominated 'understudy' Caroline Byles.

Meeting Closed to the Public 20.50

7. Planning

7.1 Planning Applications: 1796.12: Application for ground and first floor alterations and additions and related elevational changes at Meadow Cottage Stonham Road Mickfield. The application was supported.

7.2 Planning Decisions: None

7.3 Other Planning Issues: None

8. Clerk's Report

8.1 Financial Update

Bank Balances:

Treasurer's Cheque Account: £480.93

Business Instant Access Account: £8,927.23

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
02.07.12	Davina Lynk	Keys for Village Centre Padlock	13.10		13.10	Agreed	000371 (12/13-09)
02.07.12	Davina Lynk	Reimbursement for payment Jubilee Mugs (S137)	228.39	45.68	274.07	Agreed	000372 (12/13 - 10)
02.07.12	A Thompson	Salary & Exp (Gen Admin)	77.53		77.53	Agreed	000373 (12/13 - 11)
02.07.12	HMRC	PAYE	14.99		14.99	Agreed	000374 (12/13 - 12)
02.07.12	The Old Parsonage Garden Services	Grass Cutting (May)	75.00		75.00	Agreed	000375 (12/13 - 13)
Total			409.01	45.68	454.69		

8.3 The New Code of Conduct was adopted and Councillors completed the new Declarations of Interest forms. Cllr King will pass forms to those absent from the meeting for completion and return to the Clerk.

8.4 Completion of the work started by the Otley College students on the Jubilee Area was discussed, as the college term has now finished, but the clearing and flattening of the area is not complete. Cllr Lynk confirmed that she had spoken to Parsonage Garden Services when they last cut the grass to ask for a quotation of their costs for clearing and flattening the area and preparing the same for sowing grass. This was awaited, but on the basis that there is no Parish Council meeting from now until 17 September next it was agreed that if the quotation received was no more than £1,500.00, the Chairman was authorised to instruct the contractors to proceed with the work. The Clerk will write to the Vice Principal of Otley College, Angela Carter, to thank the students for their efforts which were severely hampered by the continued wet weather.

8.5 There continues to be an issue with the amount of input the Parish Council has in the 'Mickfield Messenger'. Notwithstanding the Parish Council contributes one half of the costs of the 'Mickfield Messenger', it does not receive an equivalent level of space with the Church MPC.M05.12

dominating the content. It was proposed that the Parish Council look into the possibility of producing a bi monthly community newsletter which could embrace all Village organisations and clubs and might appeal to a wider readership. It was agreed that Cllrs Lynk, Heyhoe and Turner would share the editorship, but that in the first instance Cllr Lynk will email Mark Wright to invite his feedback to this suggestion. **Action Point 02.07.12 – 01**

8.6 Cllr Turner is now working full time and so Cllr Lynk has volunteered to assist in uploading/updating the Village website.

9. Correspondence

None

10. AOB & Meeting opened to the public 20.03

10.1 On 15.08.12 Suffolk County Council is to close the C484 Mickfield Road Stonham Aspal for the installation of a new water connection. The Clerk has contacted Passenger Services to enquire about the 114 bus route and whether any passenger stops will be affected. Suffolk County Council will revert to the Clerk once the details are finalised.

11. Next meeting date was confirmed as Monday 17 September 2012 at 7.30 pm.

MEETING CLOSED 21.04

Summary of Action Points for the Next Meeting		
17.10.11 - 01	Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
16.04.12 - 01	Obtain costings for vandal-proof bench for Jubilee area	AT
02.07.12 - 01	Contact Mark Wright regarding the possibility of a Parish Council 'led' community magazine	DL