

MICKFIELD PARISH COUNCIL

Minutes of Mickfield Parish Council Annual Meeting held at Mickfield Village Hall on 28 May 2012

Present: Cllr Bridges, Cllr Green, Cllr Heyhoe (Vice Chairman), and Cllr Lynk (Chairman) Cllr Spinner and Cllr Turner

Also present : Mrs A Thompson (Clerk), Mr A Stringer, Mr P Davies, Mrs S Blackmore and Mrs N Rooke

Meeting Opened 19.30

1. Election of Officers
Chairman, (Cllr Lynk) Vice Chairman (Cllr Heyhoe) & RFO (Clerk) were proposed, seconded & elected

2. Apologies for absence: Cllr King

Declarations of interest: None

3. Meeting Opened to the Public 19.33

There were no declarations of interest expressed.

Meeting Closed to the Public 19.34

4. Approval of the minutes of the meeting of Mickfield Parish Council held on 16 April 2012.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

5. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
17.10.11 - 01	Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
16.04.12 - 01	Obtain costings for vandal-proof bench for Jubilee area	AT c/f

16.04.12 – 01 The Margus family have suggested donating a 'Classic' bench from www.outdoorplasticfurniture.co.uk and Otley College have suggested that they might like to make some seating for the new quiet area which has been created, although details are awaited. Final decisions will be deferred until Otley College's proposals are to hand.

Meeting Opened to the Public 19.45

6. Reports

6.1 Police Report

No representative from the Police was present at the meeting and no report was received.

6.2 County Councillor's Report

Cllr Stringer was present at the meeting and provided his report to the meeting, a copy of which is attached to these Minutes.

6.3 District Councillor's Report

Cllr Tilbury was not present at the meeting due to work commitments abroad, and no report was received from his nominated 'understudy' Caroline Byles.

Meeting Closed to the Public 20.50

7. Planning

7.1 Planning Applications: None

7.2 Planning Decisions: None

7.3 Other Planning Issues: None

8. Clerk's Report

8.1 Financial Update

Bank Balances:

Treasurer's Cheque Account: £1,026.76

Business Instant Access Account: £8,926.81

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
28.05.12	Mickfield Village Hall	Contribution towards repairs (S137)	269.00		269.00	Agreed	000366 (12/13-04)
28.05.12	MSDC	Emptying Dog & Litter Bins	55.00	11.00	66.00	Agreed	000367 (12/13 - 05)
28.05.12	The Old Parsonage Garden Services	Grass Cutting	75.00		75.00	Agreed	000368 (12/13 - 06)
28.05.12	HMRC	PAYE	23.65		23.65	Agreed	000369 (12/13 - 07)
28.05.12	A Thompson	Salary & Exp (Gen Admin)	112.18		112.18	Agreed	000370 (12/13 - 08)
Total			534.83	11.00	545.83		

8.3 The Clerk reported on the Audit and reading out the accounting statements in the Annual Return and the annual governance statement. Both statements were agreed and approved, and the Annual Return signed by the Clerk and Chairman.

9. Correspondence

None

10. AOB & Meeting opened to the public 20.03

10.1 Silver Leaf would like to donate a tree to the newly created quiet area in memory of Margaret Marbus. It was confirmed that the planting of any tree could not take place before the Autumn, which would not coincide with a visit to the Village by some of Margaret's family who live abroad this Summer. The Chairman is, however, in contact with them and will be able to provide them with full details of all proposals.

10.2 Silver Leaf would like to provide a Jubilee mug to each of the children in the Village under the age of 17. The estimate that there are 60 children and that the mugs will cost £265.00. Silver Leaf asked for a contribution of 50% of the cost. It was agreed that the

Parish Council would make this contribution, and that in fact it would place the order so that it could recover the VAT. Silver Leaf would then reimburse the Parish Council for 50% of the VAT exclusive amount.

10.3 Cllr Lynk asked Cllr Stringer about the closure of the Debenham Road which she understood was scheduled for April 2012. Cllr Stringer confirmed that he would email the relevant Councillor to ascertain the position.

10.4 Cllr Stringer confirmed that the trees for the Quiet Area are available when required.

10.5 Reference was made to the presence of filled dog 'poo' bags lying around the Village which have not been placed in the bins provided. A reminder/request will be placed in the Mickfield Messenger and website reminding Villagers of their social responsibilities.

11. Next meeting date was confirmed as Monday 2 July 2012 at 7.30 pm.

MEETING CLOSED 20.25

Summary of Action Points for the Next Meeting		
17.10.11 01	- Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
16.04.12 01	- Obtain costings for vandal-proof bench for Jubilee area	AT