

MICKFIELD PARISH COUNCIL

Minutes of Meeting held at Mickfield Village Hall on 16 April 2012

Present: Cllr Bridges, Cllr Heyhoe (Vice Chairman), and Cllr Lynk (Chairman) Cllr Spinner and Cllr Turner

Also present : Mrs A Thompson (Clerk), Mr A Stringer, Mr Tuddenham

Meeting Opened 19.30

1. Apologies for absence: Cllr Green and Cllr King

Declarations of interest: None

2. Meeting Opened to the Public 19.33

There were no declarations of interest expressed.

Meeting Closed to the Public 19.34

3. Approval of the minutes of the meeting of Mickfield Parish Council held on 5 March 2012.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
17.10.11 - 01	Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
05.12.11 - 05	Discuss the Grass Cutting tender for 2012	Complete
05.03.12 - 01	Contractors for creation of the Jubilee Area	Complete
05.03.12 - 02	Contact the clearance contractors regarding the second spray of the reclaimed area around the meadow	Complete

05.12.11 – 05 Since the last meeting a quotation has been received from Tom Duchesne of The Old Parsonage Garden Services, Elmswell in the sum of £431.25 which is considerably cheaper than last year's contractor. It was agreed to appoint Mr Duchesne and the Clerk will ask last year's contractor to return the key for the padlock.

05.03.12 – 01 Cllr Turner confirmed that Otley College are keen to undertake the clearance of the former bike path removing all brambles, flattening the same and reseeded the area as part of the student's community project. The students will also clear the scrub area. The students together with staff will come to Mickfield each week for 6 weeks starting 17.04.12. Cllr Bridges agreed to provide a trailer for waste removal.

05.03.12 – 02 Cllr Spinner was asked if Mark Wastell Gardening Services had ever returned to give a second spray to the area cleared last year. She confirmed that no second spray had been undertaken and that all efforts to track the business down had proved difficult.

Meeting Opened to the Public 20.00

5. Reports

5.1 Police Report

No representative from the Police was present at the meeting but their report was received and read to the meeting, a copy of which is attached to these Minutes.

5.2 County Councillor's Report

Cllr Stringer was present at the meeting and read his report to the meeting, a copy of which is attached to these Minutes.

5.3 District Councillor's Report

Cllr Tilbury was not present at the meeting but his report was read to the meeting, a copy of which is attached to these Minutes.

Meeting Closed to the Public 20.15

6. Planning

6.1 Planning Applications: None

6.2 Planning Decisions: None

6.3 Other Planning Issues: None

7. Clerk's Report

7.1 Financial Update

Bank Balances:

Treasurer's Cheque Account: £306.27

Business Instant Access Account: £8,210.61

7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
16.04.12	A Thompson	Salary & Exp (Gen Admin)	112.17		112.17	Agreed	000363 (12/13-01)
16.04.12	HMRC	PAYE	23.66		23.66	Agreed	000364 (12/13-02)
16.04.12	SALC	Annual Subscription	114.00		114.00	Agreed	000365 (12/13-03)
Total			249.83		249.83		

8. Correspondence

8.1 As regards landscaping the new 'Jubilee/Quiet Area', there is already money on the budget for a bench, and Margaret Marbus's family have indicated they would like to donate a bench in her memory. The family were thinking of a cost price of £150.00. However, the Parish Council would want any bench to be vandal-proof and think the cost would be nearer £500.00 and so may suggest that the family make a contribution of £150.00 towards the bench. Silver Leaf has indicated it wants to donate a tree to the area. In this regard, Andrew Stringer indicated that he might be able to secure some funding for the purchase of trees from the East of England Apples and Pears Project, which would be apposite, as the area was once an orchard. Cllr Turner confirmed she has applied to the Woodlands Trust for some saplings but these will not be available until November. **Action point 16.04.12 – 01**

8.2 Councillors were reminded that the next Parish Council meeting is the Annual Meeting and will start at 7.00pm. Any nominations for the position of Chairman and Vice Chairman should be directed to the Clerk in advance of the meeting.

9. AOB & Meeting opened to the public 20.48

None

10. Next meeting date was confirmed as Monday 28 May 2012 at 7.00 pm.

MEETING CLOSED 20.50

Summary of Action Points for the Next Meeting		
17.10.11 - 01	Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
16.04.12 - 01	Obtain costings for vandal-proof bench for Jubilee area	AT