

MICKFIELD PARISH COUNCIL

Minutes of Meeting held at Mickfield Village Hall on 16 January 2012

Present: Cllr Bridges, Cllr Heyhoe (Vice Chairman), Cllr King, Cllr Lynk (Chairman) and Cllr Turner

Also present : Mrs A Thompson (Clerk), Mr C Tilbury, PC C Neale, Mr P Davies and Mr K Tuddenham

Meeting Opened 20.04

- 1. Apologies for absence :** Cllr Green, and Cllr Spinner

Declarations of interest: None

2. Meeting Opened to the Public 20.05

There were no declarations of interest expressed.

Meeting Closed to the Public 20.06

3. Approval of the minutes of the meeting of Mickfield Parish Council held on 5 December 2011.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Vice Chairman.

4. Action Points/matters arising from those minutes

Summary of Action Points from the Last Meeting		
17.10.11 - 01	Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT
17.10.11 - 04	Costings for a new litter bin	Complete
05.12.11 - 01	Discuss S137 payment relating to the Village Centre	Complete
05.12.11 - 02	Agree precept for 2012 - 2013	Complete
05.12.11 - 03	Discuss Summer barbeque 2012 and Queen's Diamond Jubilee	c/f
05.12.11 - 04	Discuss the proposed Community Orchard	c/f RT
05.12.11 - 05	Discuss the Grass Cutting tender for 2012	c/f
05.12.11 - 06	Confirm dates for Parish Council meetings in 2012	Complete

17.10.11 - 01 Cllr Heyhoe has tried to contact Mr Carter but he is currently abroad.

17.10.11 - 04 Cllr King advised that a new bin was unnecessary as he had already re-affixed the existing bin to the post.

05.12.11 - 01 The total cost of refurbishing the Village Centre is £538.00. It was agreed that the Parish Council would meet these costs in two tranches of £269.00. One tranche to be paid immediately and the other in April.

05.12.11 – 02 It was agreed to retain the precept at last year's level of £3,031.00.
05.12.11 – 03 Whilst a detailed discussion of proposals for a Summer barbeque/Jubilee 'Street Party' on the meadow were deferred it was agreed that it would be appropriate to involve the whole Village. The Clerk will, therefore, email Silver Leaf and the two Churches to invite their input.

Meeting Opened to the Public 20.20

5. Reports

5.1 Police Report

PC Chris Neale was present at the meeting and delivered his report to the meeting, a copy of which is attached to these Minutes.

5.2 County Councillor's Report

Cllr Stringer was not present at the meeting and the Chairman read his report to the meeting, a copy of which is attached to these Minutes.

5.3 District Councillor's Report

Cllr Tilbury was present at the meeting but had no report to deliver. He did, however, respond to some questions about the impending planning application for a straw burning plant at Mendlesham. Cllr Tilbury advised that Wetheringsett Parish Council are holding an extraordinary meeting on 23 January 2012 to discuss their position on the issue and invited all members of the Parish Council to attend as members of the public to see how Wetheringsett will respond to the application.

Meeting Closed to the Public 20.40

6. Planning

6.1 Planning Applications: None

6.2 Planning Decisions: None

6.3 Other Planning Issues: None

7. Clerk's Report

7.1 Financial Update

Bank Balances:

Treasurer's Cheque Account: £555.33
 Business Instant Access Account: £9,409.85

7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
16.01.12	A Thompson	Salary & Exp (Gen Admin)	68.34		68.34	Agreed	000356 (11/12-17)
16.01.12	HMRC	PAYE	14.16		14.16	Agreed	000357 (11/12-18)
16.01.12	Village Hall	S137 Donation for repairs to Village Centre	269.00		269.00	Agreed	000358 (11/12-19)
		Total	351.50		351.50		

7.3 An invoice in the sum of £992.46 has been received from Mid Suffolk District Council for 'Grounds Maintenance'. The Clerk is to query this as it seems too high.

8. Correspondence

None

9. AOB & Meeting opened to the public

9.1 It was suggested that future Parish Council meetings be moved to 7.30 pm. This was universally agreed.

9.2 Attention was drawn to the presence of dog mess on the footpath near Elm Farm, and observation made that whilst there is a dog bin there, it is frequently full and would appear not to be emptied regularly. The Clerk will write to Mid Suffolk District Council highlighting the problem. highlighting the problem. **Action Point 16.01.12 – 01.**

10. Next meeting date was confirmed as Monday 27 February 2012 at 7.30 pm.

MEETING CLOSED 21.00

Summary of Action Points for Next Meeting		
17.10.11 - 01	Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
05.12.11 - 03	Discuss Summer barbeque 2012 and Queen's Diamond Jubilee	c/f
05.12.11 - 04	Discuss the proposed Community Orchard	RT c/f
05.12.11 - 05	Discuss the Grass Cutting tender for 2012	c/f
16.01.12 - 01	Write to MSDC re dog mess near Elm Farm	AT