

MICKFIELD PARISH COUNCIL

Minutes of Mickfield Parish Council Meeting held at Mickfield Village Centre on 17 September 2012

Present: Cllr Heyhoe (Vice Chairman), Cllr King, Cllr Lynk (Chairman) and Cllr Turner

Also present : Mrs A Thompson (Clerk), Ms Blackmore and Mrs N Rooke

Meeting Opened 19.45

1. Apologies for absence: Cllr Bridges and Cllr Spinner

Declarations of Pecuniary: None

Non-Pecuniary interests: None

2. Meeting Opened to the Public 19.48

There were no declarations of interest in specific Agenda items expressed.

Meeting Closed to the Public 19.50

3. Approval of the minutes of the meeting of Mickfield Parish Council held on 2 July 2012.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
17.10.11 01	Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
16.04.12 01	Obtain costings for vandal-proof bench for Jubilee area	AT c/f
02.07.12 01	Contact Mark Wright regarding the possibility of a Parish Council 'led' community magazine	Complete

17.10.11 – 01 In discussing this matter, it was noted that Cllr Heyhoe, by virtue of his time on the Parish Council (since 1990), could provide a Statutory Declaration evidencing the acquisition of the meadow by the Parish Council. He can affirm that the land was donated to the Parish Council by Hugh Turner before 1977 and that the land has been used as a Parish meeting place/play and recreational area ever since. A statutory declaration can be prepared together with Land Registry compliant plans to support an application to the Land Registry for registration of the Parish Council's title to the land.

02.07.12 – 01 Just as Cllr Lynk was to contact Mark Wright she received an email from Lorraine, who has assumed the editorship of the 'Mickfield Messenger' for the next 12 months. Lorraine's input has proved positive for the 'Mickfield Messenger' and it was agreed to leave the issue of the newsletter's content in abeyance.

Meeting Opened to the Public 19.45

5. Reports

5.1 Police Report

No representative from the Police was present at the meeting and no report was received.

5.2 County Councillor's Report

Cllr Stringer was not present at the meeting and no report received.

5.3 District Councillor's Report

Cllr Tilbury was not present at the meeting due to work commitments abroad, and but he sent his report, a copy of which is attached to these Minutes.

In reading the report, questions were raised about the MSDC textile recycling initiative, and in particular, where does the clothing go and/or what is happening to the funds raised, as local charities are being adversely affected. The Clerk will email Cllr Tilbury to ask for some clarification on this. **Action point 17.09.12 - 01**

Meeting Closed to the Public 20.50

6. Planning

6.1 Planning Applications: None

6.2 Planning Decisions: 1796.12: Grant of planning permission for ground and first floor alterations and additions and related elevational changes at Meadow Cottage Stonham Road Mickfield.

6.3 Other Planning Issues: 0759.12: Mendlesham REP - Application withdrawn

7. Clerk's Report

7.1 Financial Update

Bank Balances:

Treasurer's Cheque Account: £526.24

Business Instant Access Account: £8,428.30

7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
17.09.12	MSDC	Annual Play Inspection Fee	40.00	8.00	48.00	Agreed	000376 (12/13-14)
17.09.12	The Old Parsonage Garden Services	Grass Cutting (June, July & August)	225.00		225.00	Agreed	000377 (12/13 - 15)
17.09.12	BDO LLP	External Auditors Fee	80.00	16.00	96.00	Agreed	000378 (12/13 - 16)
17.09.12	HMRC	PAYE	26.65		26.65	Agreed	000379 (12/13 - 17)
17.09.12	A Thompson	Salary & Exp (Gen Admin)	129.58		129.58	Agreed	000380 (12/13 - 18)
17.09.12	SALC	Parish Council Insurance	283.78		283.78	Agreed	000382 (12/13 - 19)
Total			785.01	24.00	809.01		

7.3 Following the last meeting no quotations for the preparation works to the Jubilee Garden have been received. The trees will arrive in November and so it is imperative that these works are undertaken. Cllr King agreed to pursue the matter, seeking quotations from other local contractors. **Action point 17.09.12 - 02**

7.4 Cllr Green has resigned. The Clerk will issue a Notice of Vacancy for the Noticeboard and website.

8. Correspondence

None

9. AOB & Meeting opened to the public 20.30

9.1 Ms Blackmore, representing Silver Leaf, attended the meeting to ask for a donation from the Parish Council of £250.00 to ensure the organisation can host the Christmas Lunch for the over 60s and continue its fun raising activities next year. Subject to confirmation that such a donation will not exceed to financial limit on S137 donations, given that the Parish Council has already contributed towards the Diamond Jubilee mugs, this donation was approved for this year, but not as an annual commitment.

11. Next meeting date was confirmed as Monday 29 October 2012 at 7.30 pm.

MEETING CLOSED 20.35

Summary of Action Points for the Next Meeting		
17.10.11 01	- Contact Andy Carter regarding information for a statutory declaration in support of an application to the Land Registry to register title to Parish Council land	MH/AT c/f
16.04.12 01	- Obtain costings for vandal-proof bench for Jubilee area	AT c/f
17.09.12 01	- Write to Cllr Tilbury re MSDC's textile recycling	AT
17.09.12 02	- Obtain quotations from local landscapers to flatten the Jubilee Garden	DK