

MICKFIELD PARISH COUNCIL

Minutes of Annual Meeting held at Mickfield Village Hall on 5 September 2011

Present: Cllr Bridges, Cllr Heyhoe (Vice Chairman), Cllr King, Cllr Lynk (Chairman), Cllr Spinner and Cllr Turner.

Also present : Mrs A Thompson (Clerk), Mr A Stringer, Mr C Tilbury, PCSO C Wayman and Mr P Davies.

Meeting Opened 20.02

1. Apologies for absence : Cllr Green (formerly Latham)

Declarations of interest: None

2. Approval of the minutes of the Annual Meeting of Mickfield Parish Council held on 6 June 2011.

The minutes were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

Meeting Opened to the Public 20.06

There were no declarations of interest expressed.

Meeting Closed to the Public 20.07

3. Reports

3.1 Police Report

A representative from the Police was present at the meeting, and delivered the Police report a copy of which is attached to these Minutes.

3.2 County Councillor's Report

Cllr Stringer was present at the meeting and delivered his report to the meeting, a copy of which is attached to these Minutes.

3.3 District Councillor's Report

Cllr Tilbury was not present at the meeting and the Chairman read his report to the meeting, a copy of which is attached to these Minutes.

4. Action Points/matters arising from those minutes

Summary of Action Points arising from Last Meeting		
13.12.10 - 02	Prepare list of actions and costings relating to an application to the Land Registry for voluntary registration of Parish Council land.	AT c/fwd
04.04.11 - 02	The Church is to be asked to make good its fence along the boundary with the Meadow.	AT c/fwd
06.06.11 - 01	Revert to Martin Baker of Sampson Blinds with feedback on his proposals for the former Fish Centre.	Complete
06.06.11 - 02	Ask the grass cutting contractor to include the perimeter in his cutting, not just the centre.	Complete

04.04.11 – 02 The Clerk has not received a response from Rev'd Tim, and will chase him for confirmation of the Chairman of the PCC to whom she will then write.

06.06.11 – 02 Whilst the Clerk has complained about the grass cutting, there has been no improvement and so the Clerk will raise the issue once again. If the perimeter is not cut, the Parish Council will review the Contractor for next year.

5. Planning

5.1 Planning Applications: Planning Application 2511.11 for the retention and continuation of use of land as extended private rear garden area to dwelling being land at rear of Silver Birches Debenham Road Mickfield
The application was supported.

Planning Application 1884.11 for the erection of 3 bay detached garage with playroom adjacent to Brook Farmhouse Debehham Road Mickfield
The application was supported.

5.2 Planning Decisions: None

5.3 Other Planning Issues: None

6. Clerks Report

Financial Update

Bank Balances:

Treasurer's Cheque Account: £393.66

Business Instant Access Account: £8,740.48

Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
22.06.11	MSDC	Uncontested Election Fee	87.50		87.50	Agreed	000347 (11.12 - 08)
05.09.11	A Thompson	Salary & Exp (Gen Admin)	66.21		66.21	Agreed	000348 (11.12 - 09)
05.09.11	HMRC	PAYE	12.16		12.16	Agreed	000349 (11.12 - 10)
		Total	165.87		165.87		

7. Correspondence

7.1 Dog and Litter Bins

MSDC are to introduce an annual charge to all parishes as a contribution towards their costs of emptying dog and litter bins in the initial sum of £15.00 per dog bin and £10.00 per litter bin. It was agreed to accept the charge which will be £55.00 in respect of the 3 dog bins and 1 litter bin in the village.

7.2 Polling Station Review

MSDC are undertaking a review of the current Polling Station arrangements which they do every 4 years, and have invited the comments of the Parish Council. The Parish Council consider the current arrangements to be satisfactory.

7.3 Community Projects Grant

MSDC have written asking whether the Parish Council are now in a position to claim the grant awarded to it in respect of a proposal to purchase some additional play equipment. A pre-condition was that the Parish Council needed to raise 60% of the cost of the equipment which it is unable to do. This being so, the Clerk will write to confirm that the Parish Council no longer require the funding.

7.4 CoOption of New Parish Councillor

One Parish Councillor has tendered their resignation, as a result a vacancy on the Parish Council has been advertised. To date no applicant has come forward and the Councillor in question is

now reconsidering their position. Generally the Parish Council is entitled to have 7 Councillors and so it was agreed that the vacancy continue to be advertised and if someone comes forward they can take a position on the Council and in the meantime if the former Councillor decides to continue on the Parish Council, they can.

8. AOB & Meeting opened to the public

8.1 Attention was drawn to the state of the floor in the toilet area of the Village Centre. Water appears to have damaged the chipboard floor underneath the linoleum covering making the same unstable. 3 estimates are to be sought as there is a distinct possibility that the Parish Council will be asked to pay for the repair works. **Action Point 05.09.11 - 01**

8.2 The summer barbeque held on 3 September was enjoyed by all who attended and took £320.00. The event is expected to raise over £100.00 for the Parish Council. The Parish Council need to discuss whether to hold a similar event next year or not, and will do so at the next meeting

Meeting opened to the public at 20.40

8.3 Forthcoming events organised by Silver Leaf were highlighted, including a Wine Tasting evening on 19 November 2011 and over 60's Christmas Lunch on 9 December 2011

Meeting closed to public 21.08

9. Next meeting date was confirmed as Monday 17 October, 2011 at 8pm and thereafter 5 December 2011.

MEETING CLOSED 21.12

Summary of Action Points for Next Meeting		
13.12.10 - 02	Prepare list of actions and costings relating to an application to the Land Registry for voluntary registration of Parish Council land.	AT c/fwd
04.04.11 - 02	The Church is to be asked to make good its fence along the boundary with the Meadow.	AT c/fwd
05.09.11 - 01	Obtain 3 estimates in respect of the toilet area in the Village Centre	RT/DK